Sub Code:KMBI105

Paper Id: 293105   **Roll No:**

MBA (INT)
(SEM-I) THEORY EXAMINATION 2019-20
COMPUTER APPLICATIONS IN MANAGEMENT

Time: 3 Hours   *Total Marks: 100*

Note1 . Attempt all Sections. If require any missing data then choose suitably.

SECTION A

1. **Attempt all questions in brief.**   **2 x 1 0= 20**

Q no.	Question	Marks	CO
a.	Differentiate between data and information.	2	
b.	Define the terms hardware and software.	2	
c.	Explain the differences between volatile and non- volatile memory.	2	
d.	What is a compiler? Why it is required?	2	
e.	What is a word- processing Application?	2	
f.	What is a spell checker? How it is useful?	2	
g.	How many rows and columns in MS Excel?	2	
h.	Define the terms spreadsheet.	2	
i.	What is extension of PowerPoint presentation?	2	
j.	What is a database?	2	

SECTION B

2. **Attempt any *three* of the following:**   **3 x 10 = 30**

Q no.	Question	Marks	CO
a.	What is a Computer? List and Explain some important characteristic of a Computer.	10	
b.	What is an operating system? Write various functions performed normally by an operating system.	10	
c.	What do you mean by mail merge? What are the six steps of mail merge?	10	
d.	Explain features of MS Excel.	10	
e.	What is database management system? Discuss the main characteristics of the database approach.	10	

SECTION C

3. **Attempt any *one* part of the following:**   **1 x 10 = 10**

Q no.	Question	Marks	CO
a.	What is network topology? Describe four network topologies in common use. Write their relative advantages and disadvantages.	10	
b.	Draw a block diagram to illustrate basic organization of a computer system and explain the functions of various units.	10	

4. **Attempt any *one* part of the following:**   **1 x 10 = 10**

Q no.	Question	Marks	CO
a.	Distinguish between a sequential access, a direct access, and a random access storage device. Write one examples of each.	10	
b.	Write short notes on:- i. RAM ii. ROM iii. flash memory iv. cache memory	10	

5. **Attempt any *one* part of the following:** **1 x 10 = 10**

Q no.	Question	Marks	CO
a.	What is MS Office and its components?	10	
b.	What is Microsoft Word? Define all Tabs of Ribbon.	10	

6. **Attempt any *one* part of the following:** **1 x 10 = 10**

Q no.	Question	Marks	CO
a.	What are charts in MS Excel? What are the commonly used types of charts?	10	
b.	What are the most common Excel formulas? Explain any five.	10	

7. **Attempt any *one* part of the following:** **1 x 10 = 10**

Q no.	Question	Marks	CO
a.	Discuss the different data types available in MS-Access.	10	
b.	Discuss various animation features of Power Point.	10	